

Child Safeguarding Risk Assessment

Written Assessment of Risk of Courtenay National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Courtenay National School.

Child Safeguarding Risk Assessment (of any potential harm)

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>DLP& DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST</p> <p>BOM records all records of staff and board training</p>
One to one teaching	Med	Harm by school personnel	<p>School has policy in place for one to one teaching</p> <p>Open doors</p> <p>Table between teacher and pupil</p> <p>Glass in window</p>
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	Policy on intimate care
Toilet areas	High	Inappropriate behaviour	<p>Only one child at a time uses the toilets during class time.</p> <p>Supervision of toilets before break and lunch.</p>
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full

LGBT Children/Pupils perceived to be LGBT	Low	Bullying	Anti-Bullying Policy Code of Behaviour
Daily arrival and dismissal of pupils	Med	Harm from other pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers and SNA's
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Low	Injury to pupils and staff	Health & Safety Policy Code of Behaviour
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place
Students participating in work experience	Low	Harm by student	All personnel in on work experience will never have access to the children without the presence of a fulltime teacher.
Recreation breaks for pupils	High	Harm by other students	Four teachers and where applicable SNA's on yard supervision
Classroom teaching	Low	Harm by student	Teacher Supervision
Sporting Activities	Med	Harm to pupils	Policy and procedures in place
School outings	Low	Harm to pupils	Procedures in place
Use of toilet areas in school	Med	Harm to pupils	Procedures in place (One child to use toilet at any one time)

Annual Sports Day / Week	Low	Harm by other pupils	Each class teacher with the assistance of SNA's & SET teachers monitor own classes. Sports Day is within GAA field.
Use of off-site facilities for school activities	Low	Harm by other pupils/adults	When on outings all children are monitored in ratios of 1:17 or less.
School transport arrangements	Low	Harm by other pupils	Teacher always present on the buses with children for school based activities.
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Low	Harm to pupils	Teachers and staff will enrol for appropriate training if the need arises
Administration of Medicine	Med	Harm to pupils	Policy and procedures in place
Administration of First Aid	Med	Harm to pupils	Procedures in place
Curricular provision in respect of SPHE, RSE, Stay Safe	Med	Harm to pupils / staff by pupils	SPHE / RSE policy in place RSE to be taught in the presence of two staff in the 5 th and 6 th class room.
Prevention and dealing with bullying amongst pupils	Med	Harm to pupils	Policy and procedures in place
Training of school personnel in child	Med	Harm of pupils	All staff made fully aware of Child protection procedures. Polices discussed with staff, and emailed to them. Ratified annually by BOM.

protection matters			
Use of external personnel to supplement curriculum	Med	Harm to pupils	Teachers to always remain present with external personnel
Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care 	Low	Harm to pupils	Policy and procedures in place
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Use of Information and Communication Technology by pupils in school	Med	Bullying/ inappropriate content	ICT policy AUP Policy Anti-Bullying Policy Code of Behaviour TUSLA – Advice sought if deemed necessary
Recruitment of school personnel including - <ul style="list-style-type: none"> • Teachers 	Low	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online

<ul style="list-style-type: none"> • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors present during after school activities 			<p>training offered by PDST</p> <p>Vetting Procedures</p> <p>Procedure that no Parents / Volunteers / Contractors will never be in contact with pupils without staff presence.</p>
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Med	Harm not recognised or given adequate recognition by pupils/parents	ICT and AUP policy in place ICT safety work-shops for parents and pupils every two years.
Student teachers undertaking training placement in school	Low	Harm of pupils	Class teacher and staff always present with student teachers.
Use of video/photography/other media to record school events	Low	Harm of pupils	Use of photos/ videos agreed in enrolment policy to be for school use Staff take videos/ photos for school activities and put on school website (deleted there afterwards)

Important Note:

It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the *Children First Act 2015* and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee

and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on [10/03/2018]. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: Chairperson of BoM [10/03/2018]

Signed: Principal/Secretary to the BoM [10/03/2018]